



Nomination for a VEAES Delegate to the 2023 BCTF Annual General Meeting

Please ensure to **DOWNLOAD** the form for completion.

Responsibilities of AGM Delegates:

1. Attend meetings of VEAES delegates prior to the AGM, e.g. VEAES AGM Delegates Meeting on the afternoon of 2023 March 2nd and all day March 6th.
2. Attend Staff Rep Assembly on 2023 March 8.
3. Attend all sessions of the AGM from Saturday, 2023 March 18 to Tuesday evening, 2023 March 21.

NOTE: Expenses will be paid. VEAES is entitled to 27 delegates.

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Nomination Form (Please print)

Name: _____ School: _____

Home Phone: _____ School Phone: _____

Teaching Experience: _____ yrs Non-VSB Email: _____

Union/Committee Experience:

1. School:

2. VEAES:

3. BCTF:

4. Other Related Experience:

I am aware of the responsibilities of AGM delegates and consent to having my name stand in nomination for this position.

Signature

**Return completed forms to amy@veaes.ca by Tuesday, January 10, 2023
Elections for AGM Delegates will be made on Tuesday, January 17, 2023**

Conflict of Interest Policy

1. A conflict of interest includes a situation where personal considerations may compromise, or have the appearance of compromising, a person's professional judgment. A personal interest includes business, commercial and financial interests, as well as personal matters and career interests.
2. A conflict of interest can also occur when the proper administration of a members' duties clashes, or appears to clash, with their political or professional interests outside of VEAES
3. VEAES will take all reasonable steps to ensure that conflicts of interest are avoided.
4. It is the responsibility of the VEAES elected officers, (VEAES Table Officers, Executive Committee, Staff Reps, VEAES reps to VSB Committees or school-based committees, or any representative elected or appointed by the Executive Committee or school-based VEAES members) to bring to the attention of the local any potential, apparent or real, conflicts of interest. Conflicts of interest include, but are not limited to, situations where:
 - a. A VEAES officer may in some way benefit materially or financially from exercising union duties; or
 - b. A VEAES officer applies for a position outside the bargaining unit in a school district, a position with BCPSEA, or a similar management position.
5. A conflict of interest does not exist when the benefit to the member is only part of the advancement of the interests of the organization as a whole.
6. Where a conflict of interest arises, the VEAES Executive Committee shall determine what steps are necessary in the circumstances. Examples of steps that may be taken include:
 - a. the officer absents herself/himself from the discussion and vote on any matter that gives rise to the conflict;
 - b. the officer no longer represents members vis-à-vis the school board (i.e., delegates the function of representing members to another officer);
 - c. the officer removes herself/himself from the decision-making of the local executive;
 - d. the officer takes a leave of absence until such time as the conflict no longer exists;
 - e. the officer resigns her or his position with VEAES.
7. One or more steps may be appropriate, depending on the circumstances of the individual case. Steps (d) and (e) should only be exercised in compelling cases.

Conflict of Interest Policy for Executive Committee Members

1. This policy is intended to be read and interpreted as additional to the Conflict of Interest Policy.
2. EC members must act honestly, in good faith, and with a view to the best interests of VEAES and its purposes.
3. EC members should not, for private or political gain, make use of information to which they have access by reason of their position as EC members
4. EC members should not participate in decisions if they have a direct or indirect material interest in the outcome that conflicts with their duty to the organization as a whole.
5. If there is a potential conflict of interest, the EC member must:
 - a. Fully disclose the nature and extent of the material / career interest, friendship or relationship
 - b. Leave the EC meeting when the matter is discussed, unless specifically asked to provide information and abstain from voting on any recommendations or resolutions pertaining to the matter.
 - c. Not take any action or engage in any discussions intended to influence the discussion of the vote, including discussions outside the EC meeting
 - d. The disclosure of any conflict of interest must be recorded in the minutes of the relevant EC meeting.