

VSBC Professional Development – Funding

Teacher professional development benefits the school environment, student learning, and the individual teacher. Continuous professional development encourages collegiality, collaboration between teachers, and professional growth.

In Vancouver, there are 3 funds available to support professional development:

Funds Available	What it <u>can</u> be used for	What it <u>can't</u> be used for	How to access funds
<p><u>Joint Conference:</u></p> <ul style="list-style-type: none"> ▪ is funded by a 2:1 ratio between the school board and the VTF in the C.A. (F:21) ▪ is allocated through School Based budgets based on enrollment FTE ▪ any remaining year-end balance in this fund rolls forward into the next school year. 	<ul style="list-style-type: none"> ▪ Individual Conferences, workshops, seminars, webinars, podcasts etc. related to teaching assignment ▪ Taking a course (which will provide no credit or certification) 	<ul style="list-style-type: none"> ▪ Professional resources (i.e., books, DVDs, magazines, software etc.) for an individual teacher ▪ Taking a course for which the participant will receive credits or certification ▪ Parking, travel expenses, or food costs ▪ Working on a Min. of Educ. Initiative 	<ul style="list-style-type: none"> ▪ Pay fees in advance and obtain a receipt. Then get a PD Reimbursement form, complete it, attach the receipt and give to the PD chair of the school. Reimbursement will follow.
<p><u>Professional & Staff Development :</u></p> <ul style="list-style-type: none"> ▪ is funded by the school board in the C.A. (F: 21) ▪ is allocated through School Based budgets based on enrolment FTE ▪ Any remaining year-end balance in this fund rolls forward into the next school year. 	<ul style="list-style-type: none"> ▪ To provide school-based release time to plan and prepare for PD activities and directions ▪ School professional development activities such as bringing in a keynote speaker or presentation or workshop for an entire staff * ▪ Funding for a group of teachers at a school. To provide coffee, muffins, or light refreshments etc. for a staff during a school professional activity 	<ul style="list-style-type: none"> ▪ To pay for meals for a staff during a professional development event ▪ Parking, travel expenses or additional food costs ▪ Working on a Min. of Educ. Initiative ▪ To cover costs at a staff meeting or school planning session 	<ul style="list-style-type: none"> ▪ Group payment can often be arranged between the PD chair, and the school accountant. ▪ If not, pay in advance, and follow procedure as outlined above ▪ If purchasing PD resources for a Library, pay for items in advance, and then follow procedure as above ▪ If paying for light snacks,

<p><u>Teacher Collaborative Inquiry Fund:</u></p> <ul style="list-style-type: none"> is funded through an article in the C.A. (F:21) is allocated to schools through annual application process; amounts based on enrollment FTE 	<ul style="list-style-type: none"> To purchase books & DVDs for a professional collection in a school To purchase books for a professional bookclub in a school Supplies and expenses for workshops <p>This fund may also be used to support teacher's self-directed professional dev. (including action research, mentoring, peer consultation, or conferences) <u>only if there are unused funds remaining after planning for the year</u></p> <hr/> <ul style="list-style-type: none"> Provides release time for groups of teachers at a school who wish to collaborate on a group inquiry project or question related to student learning and/or the improvement of professional practice. Some release time is allocated to cross-school groups. 	<hr/> <ul style="list-style-type: none"> Release time for cleaning out bookrooms, store-rooms etc. Lesson preparation 	<p>coffee etc., arrangements can often be made with the accountant to transfer funds from S & D Account to Cafeteria, or follow reimbursement process as above</p> <hr/> <ul style="list-style-type: none"> Complete Teacher Collaboration Funds application package and return to PD committee for processing
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* Honorarium Guideline revision Dec 2012: For a session of up to 3 hours – \$750, and up to maximum of \$1200 for a full day session. Schools are encouraged to collaborate and explore sharing costs and speakers with other schools.