



BCTF

British Columbia Teachers' Federation A Union of Professionals
100-550 West 6th Avenue, Vancouver, BC V5Z 4P2 bctf.ca
604-871-2283 1-800-663-9163

Teacher Inquiry Program (TIP) Project Application 2022–23

Name of person submitting this proposal (Project Co-ordinator): Click or tap here to enter text.
(*Project Co-ordinator—teacher who initiates the project*)

Local: Click or tap here to enter text.

District: Click or tap here to enter text.

Current assignment of Project Co-ordinator: Click or tap here to enter text.

Email: Click or tap here to enter text. **Daytime phone:** Click or tap here to enter text.

Provide details to the following questions to include as an attachment to the application:

1. **Focus:** What topic(s) would your group like to explore?
2. **Rationale:** Why does your group want to explore the above topic(s)? Include specific subject or grade level(s) on which the inquiry project will focus.
3. **Explanation:** Explain briefly how the proposed topic address or incorporate at least one of the following BCTF Leadership Priorities:
 - a. safeguard and improve the health, safety, rights, and security of all members;
 - b. continue to address barriers in our structures through decolonization and antiracism work;
 - c. organize and engage members toward activism and advocacy;
 - d. promote a sustainable future for public education.
4. **Supports:** What protocols and contacts are needed to support the inquiry project? How are the Aboriginal lens and/or Aboriginal ways of knowing and being reflected in the inquiry process?

The BCTF will provide a matching grant for up to \$5,000 provided that your school district and/or local union provide(s) a minimum total of \$5,000 to support this project. When applying, consider the release time and coverage (i.e., TTOCs) needed and available in the local/district.

Have matching funds been secured? YES NO PENDING

Matching funding from: School District Local Both

Professional Development Chair name: [Click or tap here to enter text.](#)

Professional Development Chair's signature: [Click or tap here to enter text.](#)

Local President's name: [Click or tap here to enter text.](#)

Local President's signature: [Click or tap here to enter text.](#)

Submission Due: Friday, October 7, 2022

Project applications will be considered by BCTF staff and a BCTF Full-Time Table Officer. Selection will be made based on a variety of criteria including the following: topic/rationale, geographic balance, and a commitment to the inquiry process and the BCTF Priorities set at the most recent Annual General Meeting (see *Members' Guide to the BCTF*).

Responsibilities of the TIP Project Co-ordinator

- **Co-ordinate the following:**
 - work with the BCTF TIP facilitator to determine dates for the six sessions
 - determine meeting location and book a meeting room
 - provide technology equipment and photocopies of materials needed by the BCTF TIP Facilitator
 - assist in co-ordinating transportation to and from the venue if needed (mileage will be reimbursed)
 - provide photocopies of materials as needed by the BCTF TIP facilitator
 - provide refreshments for TIP participants at each meeting (may use matching funds from the local/district).
- **Organize the final celebration event to share out the group's inquiry projects:**
 - invite local and district communities (i.e., Local President, Superintendent, School Trustees, and Teachers) to an event to celebrate the work of the TIP participants
- **Upon completion of the BCTF TIP Project:**
 - collect and return the TIP participant's project summaries from the celebration event to the BCTF, which may be shared on the BCTF TIP website upon consent
 - project summaries may appear as a PowerPoint, summary report document, video/multimedia, etc.
- **Submit a feedback of the TIP project and a breakdown of the budget expenditures.**

Responsibilities of the BCTF TIP facilitator

- Contact TIP Project Co-ordinator when the TIP project has been approved.
- Plan and organize the meeting agenda for each inquiry session.
- Facilitate each of the inquiry sessions.

Please list names of all inquiry project participants (10–14 participants; accommodations made for smaller locals)

Name	School/District/Position
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For further information on the project, please contact **Daniel Shiu** at the BCTF by phone (604-871-1821 or toll-free at 1-800-6663-9163, local 1821) or email (dshiu@bctf.ca).

Interested locals should submit a Teacher Inquiry Program application form to TIPapplications@bctf.ca by 5:00 p.m. on **Friday, October 7, 2022**.

<i>For BCTF use only</i>	
Date _____	Grant \$ _____
Signing authority _____ Director of PSID or designate	_____ Program Co-ordinator
_____ Full-Time Table Officer	
<i>Copy to Michael Infante, Treasurer’s Office, upon approval.</i>	

Information on additional grant funding for small locals

- **Teacher Inquiry Program grant for small locals**
 - Locals with limited access to the employer portion of matched funding for the Teacher Inquiry Program are eligible to apply.
- **Qualification criteria**
 - Small and isolated locals are defined as having less than 160 FTE members.
 - Up to six locals per year may be awarded the grant.
- **Grant amount**
 - 50% of the current TIP grant (\$5,000): \$2,500.
 - **Budget code:** L100-600700-7046 – TIP Grant to Locals

Check here to have your application considered for the additional grant for small local