



## **VEAES Expense Policy (revised)**

*(For more information, please see the VEAES Policy Handbook)*

### **VEAES formerly known as: Vancouver Elementary School Teachers' Association.**

That VESTA members on VESTA business keep records of the following:

- a. mileage and/or bus fare (the mileage charge to be calculated to cover the additional distance incurred by attending the meeting)
- b. parking costs
- c. meals and gratuities

*1938 Jan 17 Exec  
1976 Nov 18 Exec*

That expense vouchers be submitted monthly for reimbursement. The committee to be charged should be indicated. BCTF rates apply. The committee chairperson for the group as a whole will usually take care of meals.

*1976 Nov 18 Exec*

That following the principle that VESTA members not be out-of-pocket for expenses incurred while on VESTA business, that dinner expenses for persons attending meetings before and after dinner on behalf of VESTA be charged to VESTA.

*1978 Nov 02 Exec*

That VESTA members serving on any committee of the Association, or representing VESTA on any other committee, task force, or working group or serving as Staff Representatives, be reimbursed for any dependent costs that would not otherwise be incurred by the member at a rate of \$15/hour up to a maximum of \$200 per day.

*1987 Jan 27 Gen  
2019 Jan 22 Gen*

That no member be reimbursed for expenses incurred to attend a general meeting.

*1987 Sept 24 Exec*

That the monthly car allowance for full-time in-house table officers be for 11 months.

*1987 Sept 24 Exec  
2003 Jun Exec*

That child care expenses not be a chargeable expense for VESTA General Meetings.

*1987 Nov 17 PR*

That the VESTA members staying in a hotel on VESTA business have the right to a private room.

*1989 Sept 14 Exec*

That the VESTA reimbursement rates be the rates used by the BCTF.

*1991 Mar 21 Exec  
2015 Apr 14 Exec*

It was agreed that transportation to the executive retreat be paid at a flat rate of \$60 per vehicle round trip.

*2015 Apr 14*

That VESTA increase the flat rate Harrison Retreat mileage from \$60 to \$80.

*2019 Sept 24 Exec*

That TOCs, upon application, be reimbursed for up to the ~~\$75~~ \$100 per school year for registration in preferably BCTF, PSA or VESTA sponsored professional development activities (i.e. October PSA workshops, New Teachers' Conference, etc.).

*2023 Apr 25 Exec*