

We will be holding an electronic vote by secret ballot with an online platform called Simply Voting. The purpose of this vote involves the extended health plan.

The platform is safe, trusted, and secure. Every member will get their own voter identification and will only be able to vote once.

Please be diligent in checking your email, including your junk or spam folders after **11:00 p.m. on Monday, February 26, 2024**, for your personalized voter package.

### **How do I vote?**

You will receive an email from the **British Columbia Teachers' Federation (Vancouver Elementary and Adult Educators' Society)** with the address [vote@simplyvoting.com](mailto:vote@simplyvoting.com).

That email will include a link specific to you as an eligible voter. Once voting officially opens, you just need to click that link and vote. You don't need any other information. The link is already personalized for you.

**Please note that your personalized link will not work until voting opens.**

You can cast your online ballot from **7:00 a.m. (PST) on Tuesday, February 27, 2024, to 7:00 p.m. (PST) on Wednesday, February 28, 2024.**

Once you cast your ballot, your link will no longer be active. If, for some reason, you are interrupted while voting, you can always come back. The link is active until you confirm your choice on your ballot.

When you click your personalized link, you will be taken to your electronic ballot where you can vote on the motions. Once you vote, you will then be asked to confirm your selection. If you want to change your vote, click "change." If your selection was correct, click "confirm."

You will then receive a receipt confirming that your vote was received. That receipt is private. No one else will know if you voted or how you voted.

If you share an email address with another member, likely a partner or spouse, then that single email address will receive an email for each individual member with a personalized and unique link.

### **What type of device do I need to vote?**

You can use any type of device with an internet connection and a browser to cast your vote. The system works with computers, laptops, smart phones, and tablets. However, the link only works once, no matter the device you use. You cannot use different devices to vote more than once.

**What if I don't have access to a device or internet service?**

Arrangements have been made to vote via a paper ballot for members who do not have internet service or experience a service disruption, please call the VEAES office at 604-873-8378.

**What if I don't receive an email link?**

First, please check your junk or spam folder. If you still don't have the email with your voting link by **12:00 p.m. on February 27** , please call the Local 39-1 office at 604-873-8378.

If you have general questions about the vote, your eligibility, or the process as a whole, please call the Designated Local Contact.

**When will the results be released?**

Results of the vote will be released once VSTA has completed their vote