



# Vancouver Elementary and Adult Educators' Society

#410-2238 Yukon Street, Vancouver, BC V5Y 3P2

604-873-8378

## Nomination for VEAES (Adult Ed) Executive Committee - 2025-2026

Please **DOWNLOAD** the form before online completion.

This form is also available on the VEAES website.

Please **blue-bag or email completed application** to: [andrea@veaes.ca](mailto:andrea@veaes.ca)

**CONFIDENTIAL**

At the VEAES Adult Educators' Annual General Meeting scheduled for May \_\_\_\_, 2025 the following positions are to be filled by election:

1. President
2. Vice-President
3. District Health & Safety Representative
4. District Professional Issues Representative
5. Local Representative to BCTF
6. Local TTOC/EOC Contact

The nominations shall be made known to the members by the President **at least two weeks prior** to the Adult Educators' Annual General Meeting. The executive officers shall be elected for a term of one year and shall take office on the first day of August.

Name	School/Worksite
Position nominated for	Nominated by

1. **Service:** Teaching Experience \_\_\_\_\_ (years)

2. **Qualifications:** (including VEAES, BCTF and Other)

3. **Policy Statement:** (attach separate sheet if necessary)

If you have questions about any of these positions, please email Rob McGowan at [rob@veaes.ca](mailto:rob@veaes.ca)

**PLEASE BLUE-BAG TO VEAES OR SAVE AND EMAIL [andrea@veae.ca](mailto:andrea@veae.ca) BEFORE MAY \_\_\_\_, 2025**

## **Conflict of Interest Policy**

1. A conflict of interest includes a situation where personal considerations may compromise, or have the appearance of compromising, a person's professional judgment. A personal interest includes business, commercial and financial interests, as well as personal matters and career interests.
2. A conflict of interest can also occur when the proper administration of a members' duties clashes, or appears to clash, with their political or professional interests outside of VEAES
3. VEAES will take all reasonable steps to ensure that conflicts of interest are avoided.
4. It is the responsibility of the VEAES elected officers, (VEAES Table Officers, Executive Committee, Staff Reps, VEAES reps to VSB Committees or school-based committees, or any representative elected or appointed by the Executive Committee or school-based VEAES members) to bring to the attention of the local any potential, apparent or real, conflicts of interest. Conflicts of interest include, but are not limited to, situations where:
  - a. A VEAES officer may in some way benefit materially or financially from exercising union duties; or
  - b. A VEAES officer applies for a position outside the bargaining unit in a school district, a position with BCPSEA, or a similar management position.
5. A conflict of interest does not exist when the benefit to the member is only part of the advancement of the interests of the organization as a whole.
6. Where a conflict of interest arises, the VEAES Executive Committee shall determine what steps are necessary in the circumstances. Examples of steps that may be taken include:
  - a. the officer absents herself/himself from the discussion and vote on any matter that gives rise to the conflict;
  - b. the officer no longer represents members vis-à-vis the school board (i.e., delegates the function of representing members to another officer);
  - c. the officer removes herself/himself from the decision-making of the local executive;
  - d. the officer takes a leave of absence until such time as the conflict no longer exists;
  - e. the officer resigns her or his position with VEAES.
7. One or more steps may be appropriate, depending on the circumstances of the individual case. Steps (d) and (e) should only be exercised in compelling cases.

### **Conflict of Interest Policy for Executive Committee Members**

1. This policy is intended to be read and interpreted as additional to the Conflict of Interest Policy.
2. EC members must act honestly, in good faith, and with a view to the best interests of VEAES and its purposes.
3. EC members should not, for private or political gain, make use of information to which they have access by reason of their position as EC members
4. EC members should not participate in decisions if they have a direct or indirect material interest in the outcome that conflicts with their duty to the organization as a whole.
5. If there is a potential conflict of interest, the EC member must:
  - a. Fully disclose the nature and extent of the material / career interest, friendship or relationship
  - b. Leave the EC meeting when the matter is discussed, unless specifically asked to provide information and abstain from voting on any recommendations or resolutions pertaining to the matter.
  - c. Not take any action or engage in any discussions intended to influence the discussion of the vote, including discussions outside the EC meeting
  - d. The disclosure of any conflict of interest must be recorded in the minutes of the relevant EC meeting.